

# Sutherland Elementary School

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Kristy Cantu  
Principal

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Assistant Principal

Welcome Back Sutherland families this is Kristy Cantu, your Principal, calling with some important information.

I know that many of you are eager to find out your child's class placement for the 19/20 school year. I wanted to remind you that we will NOT be posting class lists on the front doors this year. Instead you will log into FOCUS (directions are attached to this update) and you will be able to see this information. If there is a problem with your access you will need to come into the front office to get it resolved. We cannot do this over the phone. I want you to be aware that we are still working on balancing classes and that we are in the process of adding, removing and shifting students. So, if you look at FOCUS prior to August 13th there is a possibility that the placement may have changed. We ask that you check FOCUS the afternoon of August 12th for this information as movement will have stabilized by that point. Class lists are TENTATIVE through the 10-day count of school. At that time, we evaluate our current enrollment based on state class size requirements and may have to make changes based on the information at that time. No class changes will be made unless it is necessary to meet state mandates.

Our "Meet the Teacher" will be held on Tuesday, August 13th. Incoming Kindergarten families will have an orientation that will begin at 11:30, so we ask that all Kindergarten families be in their classrooms by this time.

The remaining grade levels will have a select time for you to visit the classroom, drop off supplies, meet the teacher and ask any questions. You may come anytime within the hour designated below:

- Pre-K, Grades 1 and 2: Anytime between 1:00-2:00
- Grades 3-5: Anytime between 2:30-3:30

The first day of school for students is Wednesday, August 14th. You will be able to walk your child to class the first 2 days of school only (Wednesday and Thursday). We do ask that you drop them at the classroom door and exit the campus as soon as possible so our school day can begin on-time. Beginning

Friday, August 16th we will begin our normal arrival procedures and you will say your good-byes in the car line or at the red Kindergarten doors as access to the campus will not be permitted. Attached to this update are the procedures for arrival and dismissal. Knowing these procedures ahead of time will make the first few days of school a lot smoother.

This is a reminder that student hours for the new school year are 8:45-2:55. All students should be in their seats ready to learn by 8:45 each day.

We appreciate your partnership and your support of our school vision of 100% student success!  
We look forward to our students return on August 14<sup>th</sup>!